



**Interstate Pest Control Compact (IPCC) and Pest Control Insurance Fund  
Annual Meeting of the Governing Board  
Saturday, September 18, 2010  
4:00 PM – 5:00 PM  
Dover Downs Hotel & Casino, Dover, DE**

**Attendees:**

*Member States Present (20):*

Arizona	– Don Butler (IPCC Chair)
California	– A.G. Kawamura
Colorado	– John Stulp (IPCC Executive Committee)
Florida	– Leslie Palmer-Boxold (FDACS staff)
Illinois	– Tom Jennings
Indiana	– Joe Kelsay
Louisiana	– Carrie Castille (LDAF staff)
Minnesota	– Jim Boerboom (MDA staff)
Mississippi	– Lester Spell
New Jersey	– Carl Schulze (NJDA staff and NPB Pres.)
New York	– Jackie Moody-Czub (NYSDAM staff)
North Carolina	– Richard Reich (NCDACS staff)
North Dakota	– Dane Braun (NDDA staff)
Oklahoma	– Blayne Arthur (ODAFF staff)
South Carolina	– Larry Boyleston (SCDA staff)
Utah	– Leonard Blackham
Washington	– Bob Gore (WSDA staff)
West Virginia	– Janet Fisher (WVDA staff)
Wisconsin	– Matt Tompach (WDATCP staff)
Wyoming	– Jason Fearneyhough

*Others Present (2):*

Charlie Coffman	– IPCC Executive Director
John Baugh	– Purdue University

**Call to Order**

Chairman Don Butler (AZ) called the meeting to order at 4:03 pm and asked Executive Director Charlie Coffman to call the roll.

**Roll Call of Member States**

Charlie circulated the attendance roster and called the roll declaring 20 member states present, which constituted a quorum.

### **Approval of the February 7, 2010 Mid-Year Meeting Minutes**

Chairman Butler called for a motion to approve the minutes of the mid-year meeting. Approval was moved by Tom Jennings (IL) and seconded by John Stulp (CO). Motion carried.

### **Report of the Chairman**

Chairman Butler said he wanted to thank Gus Douglass (WV) for all of his help and that of his Department. He has really come to the fore and kept us alive and well. He also thanked Charlie for keeping him informed with lots of back and forth discussion, e-mail and document exchange and added that he really keeps you on the ball and things moving along.

### **Report of the Executive Director**

Executive Director Coffman gave his report highlighting issues affecting the Compact since the mid-year meeting on February 7, 2010 as follows:

#### Membership

No new member states have been added since the February meeting. The Compact currently consists of 38 states and Puerto Rico.

#### Assessments in Progress – Louisiana and Wisconsin

Louisiana paid its second installment of \$2,038.00, on their total assessment of \$12,228, in March. Wisconsin was billed for its second installment of \$6,359.00, on a total of \$19,077.00, just prior to this meeting. There are no other outstanding membership fees.

#### Enabling Legislation – Arizona and Nebraska

Arizona and Nebraska have paid their assessment fees in full, but they've been unable to pass their enabling legislation and the bylaws deadline for them of September 26, 2010 is coming up shortly. As of that date, they will lose their voting rights until enabling legislation is passed and that will change the Compact's voting quorum from 20 to 19.

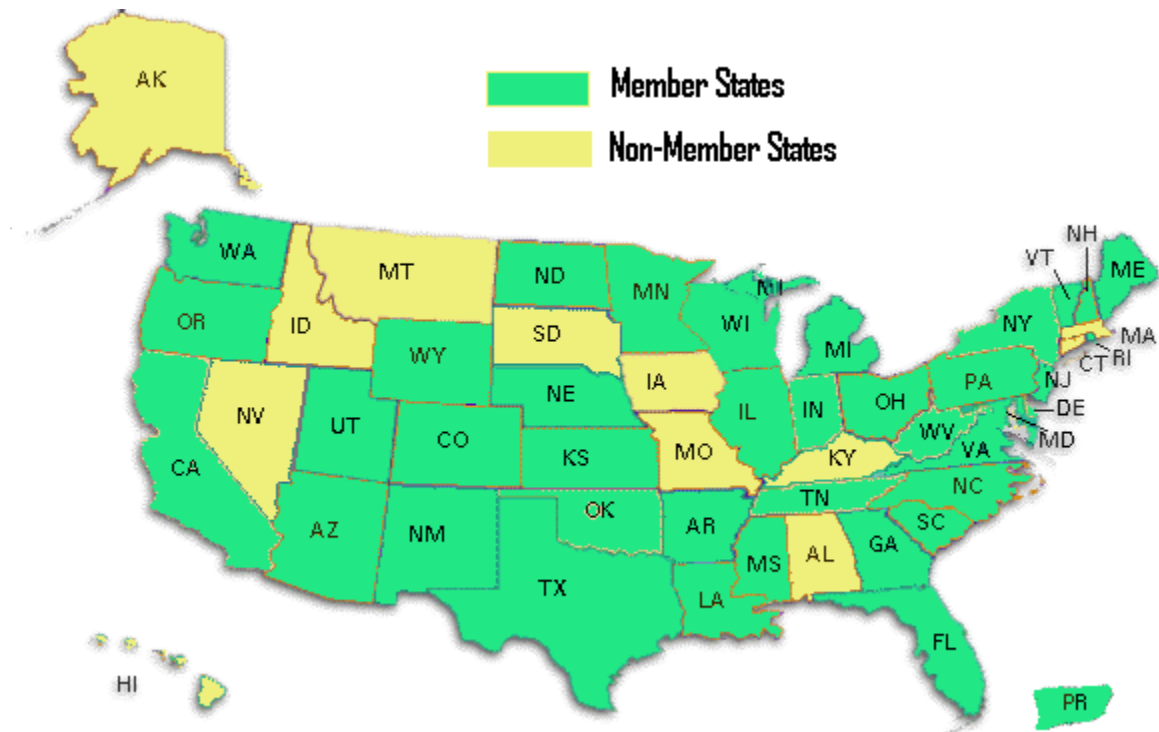
#### Membership Map

With no new members, our map remains unchanged. Recruiting dialogue is ongoing with a number of the non-member states and, hopefully, that will pay some dividends perhaps in a year or so. Ten of the 12 non-member states currently have assessment fees of less than \$15,000 to join. When you consider that this is a one-time fee and the cost can be spread over six years, the potential return on that investment in emergency pest situations that qualify for a claim is substantial.

Looking at the membership map on the next page, please don't hesitate to assist in encouraging your non-member colleagues to join with us in the organization. Any help that can be given in that regard is certainly appreciated.

#### Investment Strategy Revision

In June, the Executive Committee completed a review and acted on a revision to the Compact's investment strategy and the packaging of its financial management bylaws into a separate document. The investment strategy review was triggered by our new financial advisor with



MorganStanley SmithBarney (MSSB), Claire Meade, who called our attention to a number of “incongruities” between our stated investment strategy and our actual portfolio holdings and recommended that “one or the other (or both!) need to be adjusted, perhaps also with an eye towards the current market we find ourselves in.” Treasurer Tommy Irvin (GA) felt that if we continued with the policy as it was that our returns would continue to decline to the point we wouldn't be making enough to cover our expenses and we would soon be eating into our principle. Hence, the above stated review was completed and acted upon. The new investment objectives were stated as follows: (1) preserve capital, (2) produce income, and (3) provide growth opportunity.

Concerning the operating and claims accounts, the bylaws say that we should have two separate accounts and we've not had that. We've used the money market fund for the second account, but, because of the size of our investment portfolio, we were able to separate the money market fund into a separate operating account at no additional charge. For FY 2011, the operating account's initial balance was to consist of a minimum of \$80,000 and the total investment portfolio of money fund and other securities was to consist of approximately \$1.098 million.

The portfolio assets paragraph in the strategy is still one of conservative risk tolerance, but, with the change in objectives, it gives us a little more latitude to provide some growth opportunity. Within the portfolio itself, we're trying to balance risk with return and maximize nonprofit association benefits. Our financial advisor will be looking at all of these things as she looks at what to recommend.

Concerning the effective dates of the strategy, it was subsequently noted by the Executive Director that basing it on the fiscal year actually leaves almost a 3-month gap between the end of

the fiscal year and when the next year's strategy is approved at the annual meeting. Therefore, an amendment will be proposed at the end of this section of the report to change the effective dates from July 1 to June 30 to October 1 to September 30 to eliminate that gap, so the strategy would be in effect for a full 12-month cycle without interruption.

Regarding strategy exceptions, they must be in accordance with the Compact's articles and the Insurance Fund's bylaws and must be approved by the Governing Board.

Previously, Insurance Fund bylaws pertaining to financial management were included with the investment strategy and Georgia Department of Agriculture (GDA) Fiscal Officer Tony Amoroso, acting for Treasurer Tommy Irvin, felt that was unnecessary, as these bylaws brought a lot of extraneous text to the strategy. Hence, the executive director separated those into a set of "Financial Management Guidelines" that was approved at the same time as the new investment strategy.

Regarding amending the "Effective Date" section of the strategy, as stated above, the existing wording reads: "*This investment strategy was effective upon approval of the Governing Board on September 18, 2010, and shall remain in effect until the end of the FY 2011 fiscal year, or until amended by the Governing Board.*" The proposed amendment reads: "*This investment strategy shall be in effect from October 1, 2010 until September 30, 2011, or until amended by the Governing Board.*"

Chairman Butler called for a motion to accept the change as presented. John Stulp (CO) motioned to accept and A.G. Kawamura (CA) seconded. Motion carried.

#### Treasury Status

The FY 2010 Financial Report was prepared and filed by Tony Amoroso on...

*\*Question interjected to the chairman by John Stulp (CO):* Would it be appropriate to leave the year portion of the dates out of the amendment that we just passed so it would fit any year? Chairman Butler asked if there was objection. Hearing none, he called for a vote, which carried without dissent, and so ordered the motion.

*Treasury Status continued from above:* ...July 27 and subsequently posted on the website on August 23.

With the impending retirement of Commissioner Irvin, the Compact extends a most grateful thank you to him for his many years of service and support, particularly the last two as treasurer, and to Tony, who is also retiring, for the services he has provided during that same period. Georgia has been a member since 1984, making Commissioner Irvin a supporter of the Compact for 26 years.

#### Tax Status

To recap briefly, our 2008 tax return indicated we are failing the public support test for our 501(c)(3) status and it's expected that the 2009 return will also. This is because we are not getting any donations. Knowing that the advance ruling period for that status ends June 30,

2011, a review was initiated and has continued with a written request through Tony Amoroso to Mauldin & Jenkins CPAs LLC, in August, to reconsider some of their interpretations of the Compact as they pertain to preparation of our return and, ultimately, to whether we could possibly meet the test for public support, with, as yet, no response. They're in the process of working on the tax return and Tony wanted us to file that request while they were working on that.

One thing that has come out of the review worth reporting at this point is that any organization with an advance ruling of public charity status which expires after June 9, 2008, will also be treated as publicly supported for the advance ruling period, regardless of its actual support, which would be of benefit to us if we do fail the public support test for the entire period.

Post-meeting updates will be provided to the Governing Board as new information is available.

#### Business Registration

With the Compact's official business address having moved to West Virginia (WV), the WV Secretary of State's Office was contacted in May to officially register the IPCC as an unincorporated non-profit association doing business in the state. The registration process, which also included registering with the WV State Tax Department, was completed at a total cost of \$32. Registration certificates were subsequently issued by the Secretary of State on July 9 and the State Tax Department on July 23 and are on file.

#### Surety Bonding and Directors and Officers Liability Insurance

A discussion with Chairman Butler about the bylaws requirement [7(b)] for the officers and executive director and anyone else handling or having access to the Compact's funds to be bonded, and the lack of any recent expenditure for same, led to a historical review and an investigation into what is currently available and the cost.

Historically, it appears a fidelity (surety) bond was purchased for the treasurer every year through the 1998-99 fiscal year, which was the first year of Commissioner Carlton Courter's (VA) term as treasurer, with the costs that could be found ranging from \$50 to \$100. It's assumed that these were minimum \$10,000 bonds as called for by the bylaws, as this figure was found in portions of the record. Since that time, their purchase has been budgeted for, but there have been no expenditures and no reason could be found for the discontinuance. In view of his longevity with the organization, Commissioner Gus Douglass (WV) was consulted about this. He said to his best recollection it had to do with the Virginia people feeling they were covered, i.e. the people handling the money for them were covered by existing bonds or legal coverage in Virginia.

An independent agent with Brock-Norton Insurance Agency, Jimmy Norton, in Chantilly, Virginia, was consulted about surety bonds for the organization, and completed application forms for quotes were submitted to him on August 16. A single quote of \$200 for a \$10,000 bond, backed by the Hartford Insurance Group, was received from him on September 14. If you look at fidelity bond costs, you'll find that premiums range from 0.75 to 3.0% per \$10,000, which puts our \$200 quote within that range at 2%. However, you may want to wait until the treasurer situation is resolved before deciding to make a purchase.

While talking to Mr. Norton about fidelity bonds, he questioned whether the organization had given consideration to nonprofit organization liability insurance; the answer was no. This type of insurance is out there for nonprofit organizations to protect against mismanagement by directors and officers. Again, for the purpose of Governing Board consideration here, he was asked to pursue quotes for us. This policy program has five flexible types of coverage with the directors and officers (D&O) liability the lead coverage. Additionally, there is employment practices liability, fiduciary liability, workplace violence, and internet liability available. The only one that seemed applicable to us besides the D&O, because of our website, was internet liability, but, after the quotes were received and discussed, he said he didn't think we would necessarily need the internet liability, because there is provision in the D&O liability covering publishing information.

Two quotes were subsequently provided on a \$1 million D&O policy by Mr. Norton on September 14. He had requested four, but two of the companies would not bid on it. The first, for \$1 million in coverage with no deductible, was from Darwin National Assurance Company for an annual premium of \$535.00. The second was from Navigators Insurance Company for the same amount of coverage, but it had a \$2,500 deductible for an annual premium of \$749.00. He said both companies were "A" rated and active in this type of insurance.

Chairman Butler called for discussion, saying to take up the question now versus waiting until we get to new business; the proposal would be a million dollars in coverage for \$535 with no deductible.

Tom Jennings (IL) made a motion to purchase the proposed policy and Jason Fearneyhough (WY) seconded.

Discussion: John Stulp (CO) asked how bad do we need it. Executive Director Coffman responded that the question was a good one that, perhaps, would hinge on whether the protection that Governing Board members have in their own states would extend to each being an extension of their state government into this organization. If it did, the coverage probably wouldn't be needed. Commissioner Stulp said his only thought was that each of them was either appointed or elected and probably has some kind of coverage, so the only person in question is probably the Executive Director through his contract with the Compact.

Chairman Butler asked for any other discussion. A.G. Kawamura (CA) commented that if we were fortunate enough to get some significant dollars in the form of block grants that flow through the Compact then it would be prudent to have something like this in place. He thought it was a good idea to have it ready to go.

Chairman Butler again called for any other discussion, plus or minus; hearing none, he called for a vote on the original motion to purchase the \$1 million coverage quoted at \$535 in annual premium (Darwin National Assurance Company). Motion carried.

*Funding of Temporary Interstate Duty for State Personnel in Pest Emergencies*

This subject was introduced by National Plant Board President Carl Schulze at the February meeting. For analogy, he referenced the mechanisms for wildfire control within state and federal

circles and animal disease emergencies within state and federal circles and indicated that the National Plant Board would like to see a parallel mechanism for plant pest emergencies. He was speculating whether the IPCC could underwrite such a mechanism with backing from the U.S. Department of Agriculture's Animal & Plant Health Inspection Service (APHIS).

To address the question, a review of Compact language was subsequently conducted by the Executive Director, with assistance from the Compact's Technical Advisory Committee. The conclusion was that existing Compact language would support such a request subject to the same submittal and approval process as any other request. The concern would be for the amount of money that might be requested for this type of activity versus what is available. The Compact currently has approximately \$250,000-300,000 available for all claim projects. At least that is what is over and above the Insurance Fund's \$750,000 trigger for reassessment of all members that, historically, the Compact has managed to stay above.

The idea of possible funding from APHIS to help the Compact underwrite temporary interstate duty (TIDY) is very appealing and certainly logical under the two organizations mutual goals of safeguarding American agriculture and needs to be explored further. Secretary Kawamura's comment about the possibility of block grants as an additional funding source for the Compact might have some applicability here, but it seems more likely that pest emergency funding from APHIS to the Compact would be the more logical channel. It may be too late for 10201 (Farm Bill) funds to be considered this time around, but certainly there seems to be a possibility there. The U.S. Forest Service (USFS) would also seem to be a possible source of funding for TIDY when it comes to forest pests, but probably not as strong as APHIS, since APHIS normally addresses pest emergencies and the USFS established pests.

Chairman Butler asked if there was any discussion, but first said he spoke with APHIS Administrator Cindy Smith this morning about this issue. APHIS is well aware of what we do and where we're coming from. I'm not sure that they're willing to say yes, they'll do it right away, but I think with the interest that has been created by Carl it's something that we'll continue to follow-up on.

Jackie Moody-Czub (NY) spoke up about their experience with Asian longhorned beetle in New York and recognized the value of using fully-trained and experienced field staff in other states in cooperation with APHIS. She expressed a need to research the legalities of sending New York State employees out of state. She felt the concept of TIDY definitely had merit, but questioned, with the way the Compact was set up, what type of time frame would be required to approve and release the funds to get trained out-of-state staff on site quickly.

Chairman Butler responded that he thought the Compact could move fairly rapidly. Once a proposal has been prepared and gone through the Technical Advisory Committee (TAC), the Executive Committee has the power to act on the TAC recommendation for the Governing Board by conference call, which is rather quick, compared to most government actions.

#### Website Support Acknowledgement

Appreciation was extended to WV Commissioner Gus Douglass and his Communications Division Director Chris Kelley-Dye for their support in managing the Compact's website over

the past year. The transition from direct manipulation and management of the site by previous Executive Director Bob Balaam to the current cooperative support system has gone smoothly.

### **Report of the Treasurer**

Executive Director Coffman gave the Treasurer's Report for Commissioner Tommy Irvin.

Total Assets as of June 30, 2010 were \$1,176,669.80. This represents an increase of \$52,114.89 from June 30, 2009.

Funds are invested in a MorganStanley SmithBarney portfolio earning varying rates of yield. The portfolio follows the conservative investment strategy that was approved by the Executive Committee on February 7, 2010. Investments were diversified as of June 30 as follows:

- Money Market Fund 11%
- Preferred Stocks 1%
- Corporate Bonds 45%
- Corporate Bond Money Market Funds 14%
- Certificates of Deposit 29%

Contracts payable reported as \$22,000 represent the contractual balance due the state of Colorado for its approved yellow starthistle eradication project.

Total revenues amounted to \$51,492.59, of which income on investments totaled \$43,095.59. The State of Wisconsin joined the Compact and paid the first installment on their state assessment and Louisiana made their second installment payment. No donations were received.

Investment income covered all of the administrative and operating costs (\$25,010.19) for the period. There were no fees or expenses associated with the investments.

With respect to the budget versus actual expenses, we came in under budget by \$2,689.81.

A copy of the full report was sent out prior to the meeting for Governing Board member files and has been posted on the website.

Chairman Butler called for a motion to accept the Financial Report as presented. Bob Gore (WA) motioned to accept and Jason Fearneyhough (WY) seconded. Motion carried.

### **FY 2010-2011 Budget Approval**

The proposed FY 2010-2011 budget (Page 10) was presented by Executive Director Coffman. A \$1,000 increase in the "Executive Director Services" line item was recommended by the Executive Committee (Footnote 1). One hundred dollars was moved from the "Postage" and "Printing" line items to the "Supplies" line item to have at least a nominal amount in the latter. The "Bank Charges" line item that has been in the budget unused for a number of years was removed, since the Compact's insurance funds are no longer being housed in banks and subject to such charges. The last \$22,000 payment toward Colorado's 3-year yellow starthistle eradication project is scheduled for next spring.

Chairman Butler called for a motion to approve the budget for the current year. A.G. Kawamura (CA) moved approval and Leonard Blackham (UT) seconded. Motion carried.

### **Insurance Fund Claims/Projects**

#### *Colorado: Eradication of Yellow Starthistle in Two Colorado Counties –*

The first full interim report on this project, dated March 15, 2010, was published on the website in April and in the recently completed 2010 Annual Report.

An update report on the project's second field season through August was provided by the Colorado Department of Agriculture's Eric Lane as follows:

#### Implementation –

- One, two-person Early Detection Rapid Response (EDRR) field team was again hired for each of Moffat and Larimer Counties, trained and provided with equipment.
- Newspaper articles and radio broadcasts were again used to advertise the project and solicit cooperation from the public.
- Bureau of Land Management and Colorado State Land Board employees were again enlisted to help locate infestations of yellow starthistle (YST).
- Global Positioning System equipment was again used to record the location of areas scouted and infested/treated sites.

#### Moffat County –

- Distributed an eye-catching, full color flyer to raise awareness of yellow starthistle. The flyer promotes a \$25.00 cash reward payable to anyone finding and reporting yellow starthistle in Moffat County or the Little Snake River Resource Area.
- Received an overwhelming response to advertising, but all reported sightings turned out to be look-alikes.
- Found and eradicated only a single YST plant near the 2009 site!
- Crews continued to search for YST along pipeline right-of-ways and transportation routes in the northern part of Moffat County near the Wyoming border.

#### Larimer County –

- Approximately 903 acres in areas near known infestations were scouted and, as in 2009, no new sites discovered.
- The team detected and eradicated 180 YST plants, all from a “core” area of approximately 100 acres.
- All plants were small (8 inches or less) indicating fairly recent emergence and no seed production.
- Several days were dedicated to surveying for YST plants around trailheads, parking and staging areas, and other sites of high equestrian use throughout Larimer County. Literature on YST identification and reason for concern were distributed to people encountered at these sites.

## Interstate Pest Control Compact and Pest Control Insurance Fund Proposed FY 2010-2011 Budget

Budget Line Item	FY 2009-2010		Proposed FY 2010-2011	
	<u>Budget (\$)</u>	<u>Actual (\$)</u>	<u>Budget (\$)</u>	<u>Change (\$ +/- )</u>
<b>Management Services</b>				
Executive Director Services	18000	17585.96	19000	1000 <sup>1</sup>
Travel and Registration	3800	3856.65	3800	0
Bond	100	0	100	0
<b>Facilities and Administrative Costs</b>				
Overhead <sup>2</sup>	3300	3191.27	3300	0
IPCC Website	200	191.25	200	0
Supplies	0	127.47	200	200
Postage	300	0	200	(100)
Printing	500	0	400	(100)
Bank Charges	0	0	Delete <sup>3</sup>	Delete
Equipment	0	0	0	0
Charitable Solicitation Registration <sup>4</sup>	1000	0	1000	0
All Other Expense	0	57.59 <sup>5</sup>	0	0
<b>Contractual Services</b>				
Audit	0	0	0	0
<b>Special Purpose</b>				
Technical Advisory Committee	500	0	500	0
Special Committee	0	0	0	0
<b>SUBTOTAL</b>	<b>27700</b>	<b>25010.19</b>	<b>28700</b>	<b>1000</b>
<b>Claims/Projects</b>				
Colorado	22000	22000 <sup>6</sup>	22000 <sup>7</sup>	0
<b>TOTAL</b>	<b>49700</b>	<b>47010.19</b>	<b>50700</b>	<b>1000</b>

1. Approved by the Executive Committee for full Governing Board consideration based on salary considerations made during the Executive Director turnover in 2009.
2. Includes NASDA meeting room charges as well as agreed upon general administration fee.
3. This line item has not been used since 2005-06 and is not foreseen as being needed, so is being deleted.
4. State fees for non-profit organization charitable solicitation registration.
5. FY 2009 tax return filing extension expense paid to Veris Consulting.
6. Second payment of three.
7. Final payment of three.

### **Unfinished Business**

Chairman Butler noted that there was no unfinished business to address, but recognized Carl Schulze (NJ) who asked to go back to the budget and the proposed \$100 bond line item for 2010-2011 and said he thought we just talked about upping the surety bond to \$535. Executive Director Coffman said those were actually two separate items and the decision on purchasing a surety bond was being delayed until the treasurer situation is settled and we see how the Compact's funds will be handled. The \$535 was for the D&O liability policy. The question has, however, revealed something that we failed to complete; we did not amend the budget to allow for that expenditure.

A.G. Kawamura (CA) immediately moved the \$535 amendment to the budget, Tom Jennings (IL) seconded and it was so ordered by Chairman Butler. *(Note: A copy of the approved, amended budget is appended to these minutes.)*

### **New Business**

Investment Strategy 2010-2011: Already completed on pages 3 and 4.

#### Personal Services Contract of the Executive Director - Renewal

Chairman Butler called for discussion on renewing the Executive Director's contract complimenting Charlie on the work he had put into the position and the job he was doing keeping everyone informed with the documentation being sent out. The Executive Committee has recommended that his contract ceiling be increased by \$1,000 to \$19,000 and I think we should approve his contract.

With no further discussion, Chairman Butler asked if there was a motion to approve the contract. John Stulp (CO) moved to approve and Jason Fearneyhough seconded. Motion carried. *(Note: Since new Chairman Patrick Hooker was not at the meeting to sign the contract, the Executive Director subsequently sent a signed copy to him and received the completed copy back for the file in early November.)*

Surety Bonding and Directors and Officers Liability Insurance: Already completed on pages 5 and 6.

#### Election of Officers and Executive Committee for 2010-2011

Chairman Butler addressed the election of officers and the executive committee. Patrick Hooker (NY) and Don Koivisto (MI) are in line to move up to chairman and vice chairman, respectively, but there is the question of whether either of them will be reappointed following the gubernatorial elections in their states. My personal opinion is that we go ahead and move them up and address any vacancies that occur due to the election at the mid-year meeting. The big question really is the treasurer with Tommy Irvin retiring – he's done such a great job for us – and we need to focus on that one. Is there a motion or nomination for the position of treasurer? I think, however, before I take comment on that, I'll ask Charlie to go through the requirements and responsibilities of the office?

Charlie proceeded: As it currently stands, Commissioner Irvin provides oversight on his department's fiscal officer, Tony Amoroso, who handles the accounting and transaction details,

including working with the Atlanta accounting firm of Mauldin & Jenkins on the Compact's tax return. Mauldin & Jenkins does work for the GDA and does our tax return at no charge. In essence, Commissioner Irvin has donated these services to the Compact as one of its members. A written request was sent out to Governing Board members back in August seeking interest in taking on this responsibility, without response. A suggestion was subsequently made by one of the Executive Committee members that perhaps one of the elected commissioners, secretaries or directors would be willing to take the position on, which would provide more stability to the office versus having an appointed member in it. We only have eight of those in the Compact's current membership, all of which are in the Southern Association of State Departments of Agriculture (SASDA). Alternatively, there would seem to be the possibility of going back to contracting with the national office (NASDA), as was done for a short period at one time, or paying an outside firm to do this for us.

Chairman Butler opened the floor for discussion. Commissioner Douglass (WV), who had been in a concurrent SASDA meeting and came into the room, said he was aware that Louisiana was taking over the treasurer responsibilities for SASDA and that, perhaps, they would be willing to look at doing the same for the Compact. Charlie said that Tony Amoroso had mentioned Louisiana taking the treasurer role for SASDA as well, but he had not talked with Louisiana, himself, and they had not volunteered here. Charlie went on to say that with Tony planning to continue to provide his services to the Compact until at least the end of November, including assisting with the transition to a new treasurer, there would be time for him to talk with Commissioner Strain (LA) about this position.

Chairman Butler: Hearing no further discussion, I think we can look at moving the other officers up and leave the treasurer spot open until Charlie talks to Commissioner Strain and then the Executive Committee can take action on that as needed. Still needing a nominee for secretary from the western association, he asked John Stulp (CO) if he would be willing to serve in that capacity. Commissioner Stulp said his situation was just as uncertain as the others with the upcoming election, but he would be willing to accept with that understanding.

Chairman Butler: The motion is then that Patrick and Don will move up to chairman and vice chairman, respectively, John will take over as secretary, the treasurer will remain vacant while Charlie is talking to Commissioner Strain and the Executive Committee will remain intact with Patrick moving up to chair there. Is there a motion to that affect? Janet Fisher (WV) motioned same and A.G. Kawamura (CA) seconded. Motion carried.

### **Adjourn**

With no other business, Chairman Butler adjourned the meeting at 5:03 pm.

## Interstate Pest Control Compact and Pest Control Insurance Fund Approved FY 2010-2011 Budget

Budget Line Item	FY 2009-2010		Approved FY 2010-2011	
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<b>Management Services</b>				
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Bond	100	0	100	0
<b>Facilities and Administrative Costs</b>				
Overhead <sup>2</sup>	3300	3191.27	3300	0
IPCC Website	200	191.25	200	0
Supplies	0	127.47	200	200
Postage	300	0	200	(100)
Printing	500	0	400	(100)
Insurance <sup>3</sup>	0	0	535	535
Equipment	0	0	0	0
Charitable Solicitation Registration <sup>4</sup>	1000	0	1000	0
All Other Expense	0	57.59 <sup>5</sup>	0	0
<b>Contractual Services</b>				
Audit	0	0	0	0
<b>Special Purpose</b>				
Technical Advisory Committee	500	0	500	0
Special Committee	0	0	0	0
<b>SUBTOTAL</b>	<b>27700</b>	<b>25010.19</b>	<b>29235</b>	<b>1535</b>
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2. Includes NASDA meeting room charges as well as agreed upon general administration fee.
3. Directors & Officers Liability Insurance approved for purchase 9-18-2010.
4. State fees for non-profit organization charitable solicitation registration.
5. FY 2009 tax return filing extension expense paid to Veris Consulting.
6. Second payment of three.
7. Final payment of three.